

**IMPROVING HEALTHCARE TOGETHER 2020 - 2030  
COMMITTEES IN COMMON  
Agenda**

July 3<sup>rd</sup>, 2020, from 11:00 up to 14:00  
Online meeting via Microsoft Teams  
[www.improvinghealthcaretogether.org.uk](http://www.improvinghealthcaretogether.org.uk)

**Convenor:** Jonathan Perkins, Deputy Chair and Lay Member for NHS Surrey Heartlands CCG

Time	Item	Action	Lead	Paper
11:00	<b>1. Welcome and introductions</b>	N/A	Convenor	N/A
11:05	<b>2. Declarations of interest</b>	N/A	Convenor	N/A
11:05	<b>3. Draft notes of previous meeting</b>	For approval	Convenor	1
	a. To approve minutes of the Committees in Common meeting of the 6 <sup>th</sup> January 2020			
	b. Adoption of revised Terms of Reference	N/A		2
11:15	<b>4. Decision-Making Business Case</b>	For review	IHT Programme Director	3/Presentation
	a. The process so far			
	b. The public consultation			
	c. Developing the Decision-Making Business Case		Opinion Research Services; IHT Programme Director. Accountable Officer, NHS South West London CCG; Accountable Officer, NHS Surrey Heartlands CCG.	
12:15	<b>5. Written submissions received from stakeholders</b>	For noting	Convenor	4
12:25	<b>6. Pre-submitted questions received from the public</b>	For noting	Convenor	5
13:00	<b>7. Committee discussion</b>	N/A	Convenor	N/A
13:45	<b>8. Decisions</b>	For decision	Convenor	3
	a. Decision-Making Business Case, including the proposed resolutions			
13:55	<b>9. Any other business</b>	N/A	Convenor	N/A
14:00	<b>10. Close</b>	N/A	Convenor	N/A